# **Item 1 - Cover Page**



# 339 E. Highway 50, Suite 104 PO Box 1340 Salida, CO 81201

### **Contact Information**

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Date: November 7, 2022

This Brochure provides information about the qualifications and business practices of Cambridge Financial Advisors, LLC. If you have any questions about the contents of this Brochure, please contact us at the phone or email listed above. The information in this Brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Cambridge Financial Advisors, LLC is a State of Colorado, State of Ohio, State of Wisconsin Registered Investment Adviser, and has filed notice with the State of Texas. Registration of an investment advisor does not imply any level of skill or training. The oral and written communications of an advisor provide you with information about which you determine to hire or retain an advisor.

Additional information about Cambridge Financial Advisors, LLC is also available on the SEC's website at www.adviserinfo.sec.gov. CFA's searchable IARD/CRD# is 118314.

Additional information about Peter L. Gabriel is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD # Peter L. Gabriel is 6401666, filed 10/27/2014. Brochure supplement update submitted to IARD 11/7/2022.

Additional information about Robin A. Bess is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD # Robin A. Bess is 6290767, filed 9/5/2014. Brochure supplement update submitted to IARD 11/7/2022.

Additional information about Joel E. Fay is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD # Joel E Fay is 7444923, filed 9/24/2021. Brochure supplement update submitted to IARD 11/7/2022.

Additional information about Joanne Castendyk is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD # Joanne Castendyk is 7654307, filed 10/31/2022. Brochure supplement update submitted to IARD 11/7/2022.

# Item 2 - Material Changes

This Brochure updates material information contained in our Brochure dated OCTOBER 26, 2021.

Updates are:

### Item 1 – Cover Page

- Update date from January 26, 2022, To November 7, 2022
- Added information for Joanne Castendyk
- Updated date of brochure supplement update for Robin, Pete, Joel to 11/7/2022

### Item 4 – Advisory Business

Added Joel Fay as owner.

#### **Item 13 – Review of Accounts**

Added Joanne Castendyk

# Item 19 – Requirements for State-Registered Advisors

- Added information for Joanne Castendyk.
- Changed date of brochure update filing to 11/7/22 for Bess, Gabriel, Fay.
- Updated business experience for Joel Fay.

#### **Brochures 2B:**

- Added brochure for Joanne Castendyk.
- Updated brochure date for Robin Bess, Pete Gabriel, and Joel Fay to 11/7/2022
- Added partner CFA to Joel Fay brochure business experience. Date change on financial advisor.
- Removed hours for Pete Gabriel under partner CFA.
- Added partner CFA to Robin Bess brochure business experience.
- Changed dates for Robin Bess experience director of client services.

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# **Item 4 - Advisory Business**

### **Firm Description**

Cambridge Financial Advisors, LLC ("CFA") is owned and operated by Peter L. Gabriel, Robin A. Bess, and Joel Fay.

CFA is a fee-only financial planning firm that specializes in providing financial planning and investment advisory services to individuals at all stages of the financial life cycle. We recognize that each client's needs are different, and services can be tailored to meet the of each client which could include:

- 1. <u>Portfolio Analysis</u>: We will determine if present investments are appropriate for your risk tolerance, tax bracket, long term goals and investment time horizon.
- 2. <u>Asset Allocation Strategy</u>: A personalized asset allocation will be developed based upon your needs and objectives. You will be taught how to balance investments to hedge against inflation and unpredictable economic and market cycles. Diversification will be stressed to enable you to reduce portfolio risk while enhancing returns. We ask clients not to restrict investment to particular assets or assets classes given the Advisor's belief that doing so minimizes diversification and adds unnecessary volatility.
- 3. <u>Tax Planning and Preparation</u>: You will be provided with year-round professional advice on minimizing taxes. If included in your retainer, personal income tax returns will be prepared. You will also be provided with record keeping systems to assist in maximizing tax savings.
- 4. *Financial Planning*: We will guide you in setting attainable goals for the near term and for the future and assist you in developing an action plan to achieve those goals.
- 5. <u>Retirement Planning</u>: An analysis regarding resources needed for retirement will be prepared. You will learn how to adjust savings and spending now to reach established goals.
- 6. <u>Insurance Risk Review</u>: Your insurance needs and existing coverage will be reviewed, and you will be advised regarding your risk management needs.
- 7. <u>Estate Planning:</u> We will guide you through the process of deciding how to pass your assets to your survivors. Emphasis is on personal goals and objectives as well as simplifying the estate settlement process and minimizing taxes.
- 8. <u>Special Needs</u>: Other areas such as education planning, budgeting/cash flow, debt reduction, home purchase analysis, charitable giving, qualified plan/IRA rollovers, and Roth conversions will be addressed as appropriate.

CFA also provides advisory services for trusts, estates, or charitable organizations.

We will enter into a written agreement which details the scope of the relationship and responsibilities of both you and CFA. Advice and services provided under the agreement are tailored to your stated objectives.

CFA has the following assets under management, calculated as of 01/20/2022

Discretionary Assets: \$0.00

Non-Discretionary: \$96,105,215.00

# **Advisory Services**

CFA provides the following types of services:

1. **Standard Full-Service Agreement**: A Standard Full-Service Agreement provides comprehensive financial planning services for a fixed annual fee. This is an ongoing relationship where CFA acts as trusted guide in helping you achieve overall financial wellness.

Your goals and objectives are identified, discussed, and documented. Recommendations provided are uniquely tailored to you and your current situation. Detailed investment advice and specific recommendations are provided as part of this process. Implementation of the recommendations is always at your discretion.

During the **Initial Year**, the Agreement is open ended which means you can call whenever you have a question and there is no limit on the number of meetings. You don't have to worry about incurring hourly charges. Depending on your needs, there are typically 6-10 meetings covering relevant topics. Each topic is typically covered in a separate meeting. If requested the number of meetings can be reduced by combining several topics into one appointment. Meetings can be held face-to-face, via secure computer links, and/or by telephone. Implementation services are provided as needed. Topics may include:

- Asset Allocation/Security Selection
- Budgeting and cash flow
- Education planning
- Estate planning
- Insurance analysis

- Real estate (primary or investment)
- Retirement income planning
- Tax planning
- Tax preparation
- Wealth accumulation strategies
- Other financial planning or financial services as requested which may include small business planning (for individuals), goal setting, inventory of assets, portfolio analysis, risk management.

In **Renewal Years** the agreement may continue to be open ended or become more limited depending on what you and the adviser agree is best for your situation. There are typically 3-4 regularly scheduled meetings, depending upon your needs. Topics may cover the full spectrum, but usually focus on some combination of the following:

- Tax Planning

-Portfolio Review/Rebalancing

- Cash Flow/Income Planning

-Plan Benchmarking/Goal Updates

- Tax preparation

-Tax Loss Harvesting

Other Initial Year topics are reviewed every 3-4 years, or as needed.

2. **Project or Limited Agreement**: If a Standard Full-Service Agreement relationship is not desired or practical, Project or Limited Service Agreements are also offered. A Project Agreement usually focuses on one specific topic with a carefully defined scope. It may include the development of a financial plan. A Limited Agreement usually includes several services selected from the menu of full services. The service may include one or more client consultations as well as written and/or oral recommendations resulting from such consultations. The Project and Limited Agreement do not constitute a comprehensive financial planning engagement. To reduce costs follow-up advice and/or implementation assistance may not be provided following the completion of a project.

If you wish to upgrade to the Standard Full-Service Agreement option, you will receive credit toward Standard Full-Service Agreement fees for all amounts paid under Project Agreement agreements for the past 12-month period.

With all Agreements/Engagements, you are free at all times to accept or reject any recommendation from CFA.

# **Item 5 - Fees and Compensation**

### **Standard Full-Service Agreement**

All fees are calculated annually or for agreement stated period, and calculated based on your total income, assets, the overall complexity of your financial situation and the experience of the adviser. Generally, 25% of the annual fee is due at execution of the agreement, with the balance due in equal quarterly payments. Payment is via check, or payment through TD Ameritrade Institutional brokerage account.

Initial Year of Standard Full-Service Agreement: \$2,000 - \$20,000

Renewal Years of Standard Full-Service Agreement: 60% - 90% of the first-year fees.

Renewal fees are agreed to at agreement renewal

unless specified in the service agreement.

Add-ons, credits, and miscellaneous adjustments: CFA may modify the contract with client consent to apply credits or miscellaneous adjustments, as deemed appropriate, at its discretion and with the client's prior written consent.

### **Project or Limited Agreement**

The cost for this service is determined at the time of the engagement. Charges are based on either an hourly billing rate or on a pre-negotiated fixed fee. Hourly rates range from \$75 to \$1600 per hour based on qualifications of the adviser and factors such as risk to the firm, complexity, and value of advice. Fixed fee billing of the fee is due at execution of the agreement, with the balance due in equal quarterly payments. Hourly fees are billed on a monthly basis with final billing upon completion of the project. Payment is via check, or payment through TD Ameritrade Institutional brokerage account.

The development of a financial plan with limited services is also provided on a flat-fee basis. Fees typically range from \$200.00 to \$9,500 depending on the number of services you select and the experience of the adviser. The Agreement will usually include a renewal option with quarterly billing.

### **General Fees and Compensation Notes (applies to all Agreement types)**

Cambridge Financial Advisors, LLC is a fee-only financial advisory firm and does not sell investment or insurance products.

Your Standard Service Agreement fee is intended to cover the total annual cost of services. However, financial planning involves the discovery of financial issues and problems of which you may not be aware at the beginning of the engagement. If it becomes necessary to revise the initial fee quoted, the reason for the revisions will be discussed with you, provided in writing, and approved by you prior to proceeding.

CFA reserves the right to stop work on any account which is not paid on a timely basis.

Either CFA or you may voluntarily terminate or revise an Agreement upon 30 days written notice to the other party for any reason. Any prepaid but unearned fees will be promptly refunded by CFA on a pro-rated basis. Any fees that have been earned but not yet paid by you will be due and payable. Whether fees have been earned or unearned will be determined by CFA at its sole discretion.

CFA's fees are exclusive of brokerage commissions, transaction fees, and other related costs and expenses which are incurred by the client in the course of business. You may incur certain charges imposed by custodians, brokers, third party investment managers and other third parties such as custodial fees, transfer fees and taxes, wire transfer and electronic fund fees, and other fees and taxes on brokerage account and securities transactions. Mutual funds and exchange traded funds also charge internal management fees, which are disclosed in a fund's prospectus. Such charges, fees and commissions are exclusive of and in addition to CFA's fee and CFA does not receive any portion of these commissions, fees, and costs.

# Item 6 - Performance-Based Fees and Side-By-Side Management

CFA does not charge any performance-based fees (fees based on a share of capital gains on or capital appreciation of the assets of a client).

# **Item 7 – Types of Clients**

CFA provides financial planning and investment advisory services to individuals, trusts, estates, and charitable organizations. We strive to work with people from all different walks of life. As such, we maintain no minimum income, net-worth or asset requirements. We work with most clients on an open-ended basis. However, as outlined above, the client's relationship with CFA and the corresponding fee will be based upon individual circumstances and needs.

# Item 8 - Methods of Analysis, Investment Strategies and Risk of Loss

### **Methods of Analysis**

The main sources of information CFA may rely upon when researching and analyzing securities will include traditional research materials such as financial newspapers and magazines, annual reports, prospectuses, filings with the SEC, as well as research materials prepared by others, company press releases and corporate rating services. CFA also subscribes to various professional publications deemed to be consistent and supportive of CFA's investment philosophy.

Moreover, CFA approaches investment portfolio analysis and implementation based on internal factors such as your tax situation, overall risk capacity, current financial situation, and personal goals and aspirations. After identifying these items, your portfolio will be structured around your individual needs, while minimizing negative effects of external factors, such as interest rates, market performance, and the economy as a whole.

### **Investment Strategies**

In general, we recommend no-load mutual funds (i.e., mutual funds that have no sales fees), exchange traded funds, U.S. government securities, money market accounts, certificates of deposit, and individual bonds (corporate, agency and municipal). However, in the course of providing investment advice, we may address issues related to other types of assets that you may already own. Any other products that may be deemed appropriate for you will be discussed, based upon your goals, needs and objectives.

We favor passive investment management utilizing asset class diversification through low-cost investment vehicles.

### **Risk of Loss**

Investing in securities involves a risk of loss that you, as a client, should be prepared to bear. Clients should be aware that there is a material risk of loss using any investment strategy. While not exhaustive, we outline some of the more common risks associated with the investment vehicles we recommend below:

Mutual Funds, ETF's, Other Pooled Investments: Investing in pooled investments carries the risk of capital loss and thus you may lose money investing in pooled investments. Investments in pooled investment funds are generally less risky than investing in individual securities because of their diversified portfolios; however, these investments are still subject to risks associated with the markets in which they invest. In addition, pooled investment funds' success will be related to the skills of their particular managers and their performance in managing their funds. Pooled investment funds are also subject to risks due to regulatory restrictions applicable to registered investment companies under the Investment Company Act of 1940.

**Fixed income** investments generally pay a return on a fixed schedule, though the amount of the payments can vary. This type of investment can include corporate and government debt securities, leveraged loans, high yield, and investment grade debt and structured products, such as mortgage and other asset-backed securities, although individual bonds may be the best-known type of fixed income security. In general, the fixed income market is volatile and fixed income securities carry interest rate risk. (As interest rates rise, bond prices usually fall, and

vice versa. This effect is usually more pronounced for longer-term securities.) Fixed income securities also carry inflation risk, liquidity risk, call risk, and credit and default risks for both issuers and counterparties. The unlikely risk of default on treasury inflation protected/inflation linked bonds is dependent upon the U.S. Treasury defaulting; however, they carry a potential risk of losing share price value, albeit rather minimal. Risks of investing in foreign fixed income securities also include the general risk of non-U.S. investing described below.

**Money Markets & Certificates of Deposit** investments are typically considered to be relatively safe and low in volatility and are therefore secure investments from a principal preservation standpoint. However, due to their relatively lower returns, they are subject to inflation risk. CD's have the added risk of reduced liquidity. CDs are typically FDIC insured, while Money Market funds are not.

Company Stock/Equity investment generally refers to buying shares of stocks in return for receiving a future payment of dividends and/or capital gains if the value of the stock increases. The value of equity securities may fluctuate in response to specific situations for each company, industry conditions and the general economic environments.

**Real estate** funds (including REITs) face several kinds of risk that are inherent in the real estate sector, which historically has experienced significant fluctuations and cycles in performance. Revenues and cash flows may be adversely affected by: changes in local real estate market conditions due to changes in national or local economic conditions or changes in local property market characteristics; competition from other properties offering the same or similar services; changes in interest rates and in the state of the debt and equity credit markets; the ongoing need for capital improvements; changes in real estate tax rates and other operating expenses; adverse changes in governmental rules and fiscal policies; adverse changes in zoning laws; the impact of present or future environmental legislation and compliance with environmental laws.

**Commodities** are tangible assets used to manufacture and produce goods or services. Commodity prices are affected by different risk factors, such as disease, storage capacity, supply, demand, delivery constraints and weather. Because of those risk factors, even a well-diversified investment in commodities can be uncertain.

**Non-U.S.** securities present certain risks such as currency fluctuation, political and economic change, social unrest, changes in government regulation, differences in accounting and the lesser degree of accurate public information available.

#### **Other Risk Considerations**

When evaluating risk, financial loss may be viewed differently by each client and may depend on many different risks, each of which may affect the probability and magnitude of any potential loses. The following risks may not be all-inclusive but should be considered carefully by a prospective client before retaining our services.

Liquidity Risk: The risk of being unable to sell your investment at a fair price at a given time due to high volatility or lack of active liquid markets. You may receive a lower price, or it may not be possible to sell the investment at all.

Credit Risk: Credit risk typically applies to debt investments such as corporate, municipal, and sovereign fixed income or bonds. A bond issuing entity can experience a credit event that could impair or erase the value of an issuer's securities held by a client.

Inflation and Interest Rate Risk: Security prices and portfolio returns will likely vary in response to changes in inflation and interest rates. Inflation causes the value of future dollars to be worth less and may reduce the purchasing power of a client's future interest payments and principal. Inflation also generally leads to higher interest rates which may cause the value of many types of fixed income investments to decline.

Horizon and Longevity Risk: The risk that your investment horizon is shortened because of an unforeseen event, for example, the loss of your job. This may force you to sell investments that you were expecting to hold for the long term. If you must sell at a time that the markets are down, you may lose money. Longevity Risk is the risk of outliving your savings. This risk is particularly relevant for people who are retired or are nearing retirement.

# **Item 9 - Disciplinary Information**

Registered Investment Advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of Cambridge Financial Advisors, LLC or the integrity of Cambridge Financial Advisors, LLC's management. CFA has no disciplinary information to disclose which is applicable to this Item.

# **Item 10 - Other Financial Industry Activities and Affiliations**

Pete Gabriel is a member of the National Association of Personal Financial Advisors, (NAPFA). This membership provides access to industry specific educational materials, advisor network forums and access to group insurance products for his personal use. Mr. Gabriel does not serve the association in any official capacity. This membership relationship does not represent a material conflict of interest for the individual or the Firm.

Joel Fay is a member of the National Association of Personal Financial Advisors, (NAPFA). This membership provides access to industry specific educational materials, advisor network forums and access to group insurance products for his personal use. Mr. Fay does not serve the association in any official capacity. This membership relationship does not represent a material conflict of interest for the individual or the Firm.

# Item 11 - Code of Ethics, Participation or Interest in Client Transactions and Personal Trading

CFA seeks to avoid material conflicts of interest. Accordingly, neither CFA nor its Investment Adviser Representatives nor its team members receive any third party direct monetary compensation (i.e., commissions, 12b-1 fees, or other fees) from brokerage firms (custodians) or mutual fund companies.

Although CFA believes that its business methodologies, ethics rules, and adopted policies are appropriate to eliminate, or at least minimize, potential material conflicts of interest, and to appropriately manage any material conflicts of interest that may remain, clients should be aware that no set of rules can possibly anticipate or relieve all potential material conflicts of interest. In any event, CFA will disclose to advisory clients any material conflict of interest relating to CFA, its representatives, or any of its employees which could reasonably be expected to impair the rendering of unbiased and objective advice.

#### **Code of Ethics**

CFA has adopted a Code of Ethics for all supervised persons of the firm describing its high standard of business conduct and fiduciary duty to its clients. The Code of Ethics includes provisions relating to the confidentiality of client information, a prohibition on insider trading, a prohibition of rumor mongering, restrictions on the acceptance of significant gifts and the reporting of certain gifts and business entertainment items, and personal securities trading procedures, among other things. All supervised persons of CFA must acknowledge the terms of the Code of Ethics annually, or as amended.

Additionally, CFA follows the standards set by the Certified Financial Planning.

# Participation or Interest in Client Transactions and Personal Trading

CFA and its related persons, as a matter of policy, do not recommend to clients, or buy or sell for client accounts, securities in which the firm or its related persons has a material financial interest.

CFA or individuals associated with CFA may buy and sell some of the same securities for its or their own accounts that CFA buys and sells for its clients. When appropriate, CFA or individuals associated with CFA will purchase or sell securities for clients before purchasing or selling the same securities for its or their own accounts. In some cases, CFA may buy or sell securities for its own account for reasons not related to the strategies adopted by CFA's clients. The Code of Ethics is designed to assure that the personal securities transactions will not interfere with making decisions in the best interest of advisory clients while at the same time, allowing employees to invest for their own accounts.

Certain classes of securities, such as open-ended mutual funds, are designated as exempt transactions, meaning employees may trade these without prior permission because such trades would not materially interfere with the best interest of CFA's clients. Nonetheless, because the Code of Ethics permits employees to invest in the same securities as clients, there is a possibility that employees might somehow benefit from the market activity of a client. Accordingly, when applicable, Employee trading is monitored under the Code of Ethics, and actions are taken to reasonably prevent conflicts of interest between CFA and its clients.

CFA will disclose to advisory clients any material conflict of interest relating to CFA, its representatives, or any of its employees which could reasonably be expected to impair the rendering of unbiased and objective advice. CFA will notify clients in advance of its policies in respect to officer's trading for their own account including the potential conflict of interest that arises when recommending securities to clients in which CFA or its principals hold a material position.

# **Item 12 - Brokerage Practices**

Custodians compete for adviser business by offering "soft dollar" benefits such as research and other products and services. These benefits may include lower transaction costs, access to proprietary research services, newsletters, and other brokerage services not available to the retail public. Even though most of these soft dollar benefits may flow through to the client, they do create a conflict of interest for CFA. We may be required to direct business to a particular broker-dealer in order to obtain one or more of these benefits without cost. This could result in a client paying a greater brokerage commission or markup or markdown for a securities

transaction than what might be available from a different custodian. CFA receives research and other eligible brokerage services which are defined as "soft dollar benefits" as a result of the custodian which it recommends. Because we believe in passive management and use primarily low cost, mutual funds, or ETFs, most of these research services offer little or no value to CFA or our clients.

We recommend TD Ameritrade Institutional, a division of TD Ameritrade, Inc., member FINRA/SIPC as our Custodian/Broker-Dealer. Factors influencing the decision include TD Ameritrade low costs, financial strength, historical support for the fiduciary standard, best execution policy, breadth of no-load mutual funds, no transaction fee products (in particular, passively managed ETFs), transaction charges, adviser and client support and account statements. As far as we were able to determine, this decision will result in our clients paying competitive commissions and other transaction related expenses across all accounts. CFA does not receive any portion of these commissions and other transaction related expenses charged by the custodian. CFA may not be able to achieve most favorable execution of client transactions where the client directs brokerage.

To mitigate the conflict CFA reviews custodians every 3-5 years to determine if the current recommendations are still in the best interest of our clients. In the case of certain large transactions, such as the building of a bond or CD ladder that costs more than several hundred thousand dollars, CFA will get price quotes from more than one broker-dealer.

### **Item 13 - Review of Accounts**

Cambridge Financial Advisors, LLC is responsible for reviewing accounts and providing recommendations as follows:

The frequency of investment review depends on your situation and is individually determined with you. Standard Full-Service Agreement clients are provided with periodic reviews, no less frequently than annually. A review may be triggered by your request, change in your situation, changes to tax laws, change in market conditions, new information about a particular investment, etc. Reviewers are Peter L. Gabriel, Financial Advisor, Robin A. Bess, Financial Advisor and Joel E. Fay, Financial Advisor.

Standard Full-Service Agreement clients typically receive financial planning recommendations soon after the conclusion of a client meeting. Project Agreement clients receive financial planning recommendations as agreed upon based on the specific project. Reviewers are Peter L. Gabriel, Financial Advisor, Robin A. Bess, Financial Advisor, Joel E. Fay, Financial Advisor and Joanne Castendyk, Financial Advisor.

If you maintain any brokerage account(s), your custodian will provide a statement at least quarterly which includes a list of all assets held in the account, asset values, and all transactions affecting the account assets, including any additions or withdrawals.

# **Item 14 - Client Referrals and Other Compensation**

CFA is a fee-only financial planning firm and does not sell insurance or investment products, nor does it accept commissions as a result of any product recommendations. CFA does not pay referral or finder's fees, nor does it accept such fees from other firms.

# **Item 15 - Custody**

The SEC defines custody by investment advisers as holding client funds or securities, directly or indirectly, or having the authority to obtain possession of them. For example, advisers have custody where the adviser has possession of client funds and securities or has power of attorney to sign checks on a client's behalf, to withdraw funds or securities from the client's account, including fees, or to otherwise dispose of a client's assets for any purpose other than authorized trading.

CFA does not maintain direct custody. To ensure best execution, CFA encourages the use of our chosen qualified custodian, currently TD Ameritrade. Clients must complete and sign account application forms to create an account and they will receive account summaries no less than quarterly which state the assets and values held in each account plus any and all transactions that occur during the reporting period.

With written authorization from the client, CFA will arrange for advisor fees to be withdrawn directly from an account held by the client with the qualified custodian. When such a payment withdraw is planned, the client will be invoiced with the payment details and the qualified custodian will be notified. This is known as custody for the purpose of direct fee deduction.

You will receive at least quarterly statements from the broker-dealer, bank or other qualified custodian that holds and maintains your investment assets. We urge you to carefully review such statements and compare such official custodial records to any statements that we may provide to you or any personal records that you maintain. CFA may also provide you with periodic reports on your account. These reports may vary from custodial statements based on accounting procedures, reporting dates, or valuation methodologies of certain securities.

### **Item 16 - Investment Discretion**

CFA's role is to make investment and planning recommendations. CFA does not have authority over your funds. You are not required to follow any recommendations made by CFA or its representatives. You are solely responsible for implementing any recommendations made by CFA, although CFA will assist you with implementation at your request and if part of our agreed engagement.

At the beginning of our engagement, CFA will accept a limited power of attorney "LPOA" to execute trades on your behalf for accounts where TD Ameritrade Institutional is the custodian. Despite this LPOA, all trades will be non-discretionary, meaning that we are required to obtain your approval for each specific transaction prior to executing investment recommendations, as well as for the selection and retention of sub-advisors to the account. CFA will act in accordance with your objectives and suitability without discretion, regardless of whether LPOA is discretionary or non-discretionary. CFA will only execute transactions for you when specifically requested and authorized by you in writing, and only via a fully executed LPOA.

# **Item 17 - Voting Client Securities**

As a matter of firm policy and practice, CFA does not have any authority to and does not vote proxies on behalf of advisory clients. Clients retain the responsibility for receiving and voting proxies for any and all securities

maintained in client portfolios. At the request of a client, CFA may provide advice to clients regarding the client's voting of proxies.

### Item 18 - Financial Information

Registered Investment Advisers are required to provide you with certain financial information or disclosures about their financial condition. CFA has no financial commitment that impairs its ability to meet contractual and fiduciary commitments to clients and has not been the subject of any bankruptcy proceeding.

CFA does not solicit or accept prepayment of fees of \$500 or more, six months or more in advance and therefore is not required to include a balance sheet with this brochure.

# **Item 19 - Requirements for State-Registered Advisors**

# Robin A. Bess

#### **Licenses and Education**

• Registered Investment Advisor Representative - Colorado

### **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, January 2015 to present.
- Director of Client Services, Cambridge Financial Advisors, LLC, Salida, CO, November 2007 to January 2020.
- Soukup Financial Advisors, LLC, Salida, CO, December 2005 to November 2007. Director of Client Services.
- United Country Premier Brokers, Salida, CO, July 1993 to September 2005. Manager.

Additional inform*atio*n about **Robin A. Bess** is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD# for **Robin A. Bess** is **6290767**, filed 9/5/2014. Brochure supplement updated and filed with IARD 11/7/2022.

# <u>Peter L. Gabriel</u>

### **Licenses and Education**

- BS, Mechanical Engineering—United States Military Academy (1992)
- Registered Investment Advisor Representative Colorado
- IAR Series 65 license (2014)

### **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, January 2015 to present.
- Office Manager, Cambridge Financial Advisors, LLC, Salida, CO, Aug. 2014 to Dec. 2014.
- Unemployed, extended travel. April 2014 to August 2014.
- GE Lighting LLC, Cleveland, OH, March 1999 to March 2014. Operations Manager, Plant Manager, and Multi-Site Leader.

Additional information about **Peter L. Gabriel** is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD# for **Peter L. Gabriel** is **6401666**, filed 10/27/2014. Brochure supplement updated and filed with IARD 11/7/2022.

# Joel E. Fay

#### **Licenses and Education**

- BS, Industrial Engineering- University of Nebraska Lincoln (1994)
- IAR Series 65 license (2021)

### **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, October 2022 to present.
- Cambridge Financial Advisors, LLC Buena Vista, CO. Para planner. September 2021 to October 2022.
- Unemployed Lexington, KY. March 2021 to September 2021
- Campari Americas Lawrenceburg, KY. Americas Continuous Improvement Director. November 2019 to March 2021
- General Electric Renewable Energy Lexington, KY. Manufacturing Executive Quality and Initiatives. May 2017 to November 2019.
- General Electric Lighting Lexington, KY. Manufacturing Executive Global Lighting Supply Chain. May 1999 to May 2017

Additional information about **Joel E. Fay** is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD# for **Joel E. Fay** is **7444923**, filed 9/24/2021. Brochure supplement updated and filed with IARD 11/7/2022.

# Joanne Castendyk

#### **Licenses and Education**

- Registered Investment Advisor Representative Colorado
- IAR Series 65 license (2022)

### **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, November 2022 to present.
- Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, October 2022 to present.
- Vice President- Americas 2012-2022 Renewable Energy Systems Broomfield, CO
- Global IT Program Manager 2015-2018 Molson Coors Brewing Company, Denver, CO
- Manager, Project Management, 2010 2015 CenturyLink Communications | QWEST | US West, Denver, CO
- Team Lead, IT Program Management | Senior IT Program Manager, 2007-2010 2015 CenturyLink Communications | QWEST | US West, Denver, CO
- Lead Project Manager | Domain PM| Application PM, 1999-2007 2015 CenturyLink Communications | QWEST | US West, Denver, CO

Additional inform*atio*n about **Joanne Castendyk** is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD # Joanne Castendyk is 7654307, filed 10/31/2022. Brochure supplement update submitted to IARD 11/7/2022.

### **Disciplinary Information**

Registered Investment Advisers are required to disclose all material facts regarding any legal or disciplinary events that would be material to your evaluation of each supervised person providing investment advice. There is no information to disclose applicable to this Item. Neither CFA nor any management personnel of CFA have ever been found liable or required to pay any award for an arbitration claim or other civil proceeding related to an investment related activity.

### **Other Business Activities**

None

### **Additional Compensation**

None of the advisors listed above directly receive any additional compensation (or other economic benefit) for providing investment advisory services.

### **Supervision**

All of above IARs are supervised by Robin A. Bess, who is the Chief Compliance Officer. Bess is assisted by Peter L. Gabriel, who is the Deputy Compliance Officer. Mrs. Bess will adhere to CFA's Compliance Manual and Written Supervisory Procedures and Peter L. Gabriel will sign her annual Certification form.

### Item 20 - IRA Rollover Disclosure

IRA Rollover Disclosure: Cambridge Financial Advisors, LLC has fiduciary responsibilities when recommending a rollover or transfer of assets in an employer-sponsored retirement plan to an Individual Retirement Account (IRA). We are acting as fiduciary to you when we make any recommendations about the transfer of your 401(k) to a Rollover IRA.

When we provide investment advice, we are subject to various legal requirements which are overseen by different regulators. When we provide investment advice to you regarding your retirement plan account or individual retirement account, we are fiduciaries within the meaning of Title I of the Employee Retirement Income Security Act and/or the Internal Revenue Code, as applicable, which are laws governing retirement accounts. The financial services industry has many models of compensation which could create some conflicts with your interests, so regulators require that we operate under a special rule that requires us to act in your best interest and not put our interests ahead of yours. Although our firm uses a fee-only model for compensation, there could be potentially some conflicts with your interests. We are required to acknowledge fiduciary status under ERISA and the Code for advice we provide on your retirement plan account or IRA. This acknowledgment is not intended to create or modify any agreement, relationship, or obligation we may have to you under other federal and state laws governing the provision of advice to investors.

Under this special rule's provisions, we must:

- Meet a professional standard of care when making investment recommendations (give prudent ad.
- Never put our financial interests ahead of yours when making recommendations (give loyal advice)
- Avoid misleading statements about conflicts of interest, fees, and investments.
- Follow policies and procedures designed to ensure that we give advice that is in your best interest.
- Charge no more than is reasonable for our services.
- Give you basic information about conflicts of interest.

A recommendation to roll over employer retirement plan assets to an IRA rather than keeping assets in a previous employer's plan or rolling over to a new employer's plan, reflects consideration of various factors which has been reviewed in detail with you.

Cambridge Financial Advisors will examine and disclosed any conflicts of interest. We do not receive any commissions or additional compensation as a result of a rollover of your plan assets to an IRA. This review of your options and the recommendations on a rollover or transfer of assets in an employer-sponsored retirement plan to an Individual Retirement Account (IRA) are included in the broad range of Financial Planning and Investment Advisory service which is included in your service agreement.

Part 2B of Form ADV: Brochure Supplement

Item 1 Cover Page



339 E. Highway 50, Suite 104

PO Box 1340

Salida, CO 81201-1340

### **Contact Information**

# Peter L. Gabriel, Financial Advisor

Office Phone: 719-966-5221

Email: pete@cambridgefinancialadvisors.com

Website: www.cambridgefinancialadvisors.com

Date: November 7, 2022

This Brochure Supplement provides information about Peter L Gabriel that supplements the Cambridge Financial Advisors, LLC Brochure. You should have received a copy of that brochure. If you have any questions about the contents of this Supplement, please contact us at the phone or email listed above. The information in this Supplement has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

Cambridge Financial Advisors, LLC is a State of Colorado Registered Investment Adviser. Registration of an investment advisor does not imply any level of skill or training. The oral and written communications of an adviser provide you with information about which you determine to hire or retain an adviser.

Additional information about Peter L. Gabriel is available on the SEC's website at <a href="www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>. The searchable CRD # is 6401666, filed 10/27/2014. Updated brochure filed with IARD 01-26-2022

### Item 2 Educational Background and Business Experience

#### Peter L. Gabriel

### **Licenses and Education**

- BS, Mechanical Engineering—United States Military Academy (1992)
- Registered Investment Advisor Representative Colorado
- IAR Series 65 license (2014)

### **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, January 2015 to present.
- Office Manager, Cambridge Financial Advisors, LLC, Salida, CO, Aug. 2014 to Dec. 2014.
- Unemployed, extended travel. April 2014 to August 2014.
- GE Lighting LLC, Cleveland, OH, March 1999 to March 2014. Operations Manager, Plant Manager, and Multi-Site Leader.

### Item 3 Disciplinary Information

Peter L. Gabriel has never been found liable or required to pay any award for an arbitration claim or other civil proceeding related to an investment related activity.

Item 4 Other Business Activities

Peter L. Gabriel is not involved in any additional business activities.

Item 5 Additional Compensation

The adviser does not receive any additional compensation (or economic benefit) for providing advisory services.

Item 6 Supervision

Peter L. Gabriel is supervised by Robin A. Bess, who is the Chief Compliance Officer

Phone: 719-539-1040 Email: robin@cambridgefinancialadvisors.com

Item 7 Requirements for State-Registered Advisers

Same as ADV Part 2, Item 19.

Item 1 Cover Page



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**Contact Information** 

Robin A. Bess, Financial Advisor

Office Phone: 719-539-1040

Email: robin@cambridgefinancialadvisors.com

Website: www.cambridgefinancialadvisors.com

Date: November 7, 2022

This Brochure Supplement provides information about Robin A. Bess that supplements the Cambridge Financial Advisors, LLC Brochure. You should have received a copy of that brochure. If you have any questions about the contents of this Supplement, please contact us at the phone or email listed above. The information in this Supplement has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

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Additional information about Robin A. Bess is available on the SEC's website at <a href="www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>. The searchable CRD # is 6290767, filed 9/5/2014. Brochure supplement updated and filed with IARD 11/7/2022.

### Item 2 Educational Background and Business Experience

### Robin A. Bess

### **Licenses and Education**

Registered Investment Advisor Representative - Colorado

# **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, 2015 to present.
- Director of Client Services, Cambridge Financial Advisors, LLC, Salida, CO, November 2007 to present.
- Soukup Financial Advisors, LLC, Salida, CO, December 2005 to November 2007. Director of Client Services.
- United Country Premier Brokers, Salida, CO, July 1993 to September 2005. Manager.

### Item 3 Disciplinary Information

Robin Bess has never been found liable or required to pay any award for an arbitration claim or other civil proceeding related to an investment related activity.

Item 4 Other Business Activities

Robin Bess is not involved in any additional business activities.

Item 5 Additional Compensation

The adviser does not receive any additional compensation (or economic benefit) for providing advisory services.

Item 6 Supervision

Robin Bess is supervised by Peter L. Gabriel, who is the Deputy Chief Compliance Officer

Phone: 719-966-5221 Email: <a href="mailto:pete@cambridgefinancialadvisors.com">pete@cambridgefinancialadvisors.com</a>

Item 7 Requirements for State-Registered Advisers

Same as ADV Part 2A, Item 19.

Part 2B of Form ADV: Brochure Supplement

Item 1 Cover Page



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**Contact Information** 

Joel E. Fay, Financial Advisor

Office Phone: 719-966-5221

Email: Joel@cambridgefinancialadvisors.com

Website: <u>www.cambridgefinancialadvisors.com</u>

Date: November 7, 2022

This Brochure Supplement provides information about Joel Fay that supplements the Cambridge Financial Advisors, LLC Brochure. You should have received a copy of that brochure. If you have any questions about the contents of this Supplement, please contact us at the phone or email listed above. The information in this Supplement has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

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Additional information about Joel E. Fay is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD# for Joel E. Fay is 7444923 filed 9/24/2021. Updated brochure filed with IARD 11/7/2022.

Item 2 Educational Background and Business Experience

### Joel E. Fay

#### **Licenses and Education**

- BS, Industrial Engineering- University of Nebraska Lincoln (1994)
- IAR Series 65 license (2021)

### **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, October 2022 to present.
- Cambridge Financial Advisors, LLC Buena Vista, CO. Para planner, pending advisor registration. September 2021 to September 2022.
- Unemployed Lexington, KY. March 2021 to September 2021
- Campari Americas Lawrenceburg, KY. Americas Continuous Improvement Director. November 2019 to March 2021
- General Electric Renewable Energy Lexington, KY. Manufacturing Executive Quality and Initiatives. May 2017 to November 2019.
- General Electric Lighting Lexington, KY. Manufacturing Executive Global Lighting Supply Chain. May 1999 to May 2017

### Item 3 Disciplinary Information

Joel Fay has never been found liable or required to pay any award for an arbitration claim or other civil proceeding related to an investment related activity.

Item 4 Other Business Activities

Joel Fay is not involved in any additional business activities.

Item 5 Additional Compensation

The adviser does not receive any additional compensation (or economic benefit) for providing advisory services.

Item 6 Supervision

Joel E. Fay is supervised by Peter L. Gabriel, who is the Deputy Chief Compliance Officer

Phone: 719-966-5221 Email: pete@cambridgefinancialadvisors.com

Item 7 Requirements for State-Registered Advisers

Same as ADV Part 2A, Item 19.



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**Contact Information** 

### Joanne Castendyk, Financial Advisor

Office Phone: 719-539-1040

Email: Joanne@cambridgefinancialadvisors.com

Website: www.cambridgefinancialadvisors.com

Date: November 7, 2022

This Brochure Supplement provides information about Joanne Castendyk that supplements the Cambridge Financial Advisors, LLC Brochure. You should have received a copy of that brochure. If you have any questions about the contents of this Supplement, please contact us at the phone or email listed above. The information in this Supplement has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

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Additional information about Joanne Castendyk is available on the SEC's website at www.adviserinfo.sec.gov. The searchable IARD/CRD# for Joanne Castendyk is 7654307. Updated brochure filed with IARD 11/7/2022.

Item 2 Educational Background and Business Experience

Joanne Castendyk

#### **Licenses and Education**

- Registered Investment Advisor Representative Colorado
- IAR Series 65 license (2022)

### **Business Experience**

- Partner, Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, November 2022 to present.
- Financial Advisor, Cambridge Financial Advisors, LLC, Salida, CO, October 2022 to present.
- Vice President IT for the Americas, RES Americas (Renewable Energy Systems) Broomfield, CO, November 2018 to August 2021.
- Global IT Program Manager, Molson Coors Brewing Company, Denver, CO, July 2015 to October 2018.
- Manager IT Program Management | CenturyLink Communications | QWEST | US West, Denver, CO, July 1999 to June 2015

# Item 3 Disciplinary Information

Joanne Castendyk has never been found liable or required to pay any award for an arbitration claim or other civil proceeding related to an investment related activity.

Item 4 Other Business Activities

Joanne Castendyk is not involved in any additional business activities.

Item 5 Additional Compensation

The adviser does not receive any additional compensation (or economic benefit) for providing advisory services.

Item 6 Supervision

Joanne Castendyk is supervised by Robin Bess, who is the Chief Compliance Officer

Phone: 719-539-1040 Email: Robin@cambridgefinancialadvisors.com

Item 7 Requirements for State-Registered Advisers

Same as ADV Part 2A, Item 19.